KSWMP
KERALA SOLID WASTE MANAGEMENT PROJECT

LOCAL SELF GOVERNMENT DEPARTMENT | GOVERNMENT OF KERALA

MINUTES OF THE SECOND EMPOWERED COMMITTEE MEETING FOR KSWMP

Date:	**09-12-2022**	**Time:**	**3.00 PM**
Venue:	**Office of the Additional Chief Secretary , LSGD**		

The meeting started at 03:00 pm under the chairmanship of Additional Chief Secretary, LSGD. The following officials were present:

1. Smt Sarada Muraleedharan IAS, ACS , LSGD
2. Smt Adeela Abdulla IAS, PD, KSWMP
3. Shri U V Jose IAS (Retd) , DPD, KSWMP
4. Shri Arun K Vijayan IAS, Director, Urban Affairs
5. Smt.Shiny George, Additional Secretary, Planning & Economic Affairs Department
6. Shri.Suthan W.J, Joint Secretary, Finance Department
7. Dr.Ummuselma.C, Joint Director (Health), LSGD (Urban)
8. Shri.Jyothish Chandran C, Director (SWM), Suchitwa Mission

Project Director, KSWMP presented the Action Taken Report of the 1st Empowered Committee and the same were discussed in detail and decided to have a meeting of KSWMP, KILA with ACS LSGD for finalizing the role of KILA in the Training and Capacity building activities of KSWMP.

After discussing the Action Taken Report, the Project Director explained the agenda items one by one. After detailed discussions of each item, the following decisions were taken;

Agenda # 1	**Approval of de-scoping of Activity 4 from PMC Contract, and procurement of external Technical Consultant for FS under Component 3**

The Committee noted that PMC were unable to satisfactorily deliver any of the deliverables of Activity 4 of their contract related to the Component 3 of KSWMP, mainly due to non-deployment of critical positions under this activity. In this context, KSWMP proposed de-scoping Activity 4 from the contract of PMC, which is mutually agreed by PMC and KSWMP by amending the contract appropriately.

Decision taken:

1. To descope the Activity 4 from the Scope of the PMC by suitably modifying the contract amending the manhours and the contract amount
2. To procure competent Technical Consultant through open tender for undertaking the Feasibility Study work for the Sanitary Landfill projects which is in the critical path at this stage of the project.
3. To ratify the action taken by KSWMP on de-scoping the Activity 4 from the PMC contract

Agenda # 2	Strengthening of SPMU capacity in Technical areas and in Contract Management- Hiring Consultants through CMD

The SPMU at state level has the mandate of supervising the activities of 14 DPMUs, 93 PIUs, PMC, four teams of TSCs and other consultancies positioned for supporting the implementation of the project and professional contract management at the SPMU level is inevitable for the success of the project. Also SPMU needs more personnel in managing the technical and financial aspects of Solid waste Management. Considering this, the World Bank-AIIB Mission held from 30 November to 5 December 2022 insisted on procuring the following positions at SPMU;

1. Contract Management Consultant
2. Senior SWM Consultant(2 Nos)
3. SWM Consultant
4. Finance Consultant with World Bank project experience
5. Gender and Social Consultant

These positions except item number 5 are also included in the Aide Memoire of the Mission. In this context KSWMP proposed procurement of the above positions as Consultants through CMD initially for a period of 1 year.

Decision taken:

1. To appoint Contract Management Consultant, 2 Nos of SWM Consultants, Finance Management Consultant, Gender and Social Consultant through CMD for 1 year
2. One SWM consultant may be positioned at Suchitwa Mission to look after TS of KSWMP projects, if necessary

Agenda # 3	Creation of Additional Posts in SPMU

KSWMP proposed creation of additional posts in order to avoid the HR management of KSWMP by SPMU as about 350 persons are working under the project under various levels including SPMU, DPMUs, PIUs, PMC, TSCs and other consultancies. SPMU suggested creation of the posts of Administrative Officer, 4 numbers of Administrative Assistants, 1 post of Senior Accountant, and Personal Assistant to PD at SPMU.

The Committee observed that a proposal for creation of the posts Administrative Officer, Administrative Assistants (2 Nos) and Accounts Officer in SPMU is under the consideration of the Finance Department.

Decision taken:

1. The Finance Department may issue necessary orders for the posts under their consideration at the earliest
2. Separate proposal will be sent by KSWMP to Government for the creation of balance posts
3. Further it was decided to submit a proposal to the Government for creating the following posts.

Agenda # 4	**Approval of Additional Procurement Expert from CMD**

The Committee observed the incapability of Shri.Ajit Mishra appointed as Procurement Expert in SPMU in carrying out the duties and responsibilities assigned as per contract. The Committee take note of his termination of contract and decided to appoint Additional Procurement Expert for an additional cost of Rs 2.00 lakhs per month to CMD and thereby amending the Contract with CMD for a contract value of Rs 5.00 lakhs

Decision taken:

To appoint Additional Procurement Expert for an additional cost of Rs 2.00 lakhs per month and thereby amending the Contract with CMD for a contract value of Rs 5.00 lakhs.

Agenda # 5	**Establishment of Integrated Command & Control Centre for SWM at State & District Level**

The proposed agenda was seeking an in-principle sanction for the establishment of an Integrated Command & Control Centre at the 3rd floor of Trans Towers for KSWMP and subsequently create district level control rooms. The Committee discussed in detail the need for establishing an Integrated Command & Control Centre for the monitoring and facilitating the operations related to SWM activities at ULBs. ACS, pointed out the need to utilize the facility developed by Smart City Mission, Kochi. PD, KSWMP reported the need to develop a blueprint detailing the scale of infrastructure, field of operation , possible partners and mode of implementation. ACS reiterated the point that the idea of the Control Centre have been in discussion for long and it is high time to progress in mission mode to the implementation. After detailed discussion, the following decisions were taken:

Decision taken:

1. KSWMP to hold discussions with Suchitwa Mission, Directorate of Urban Affairs, IKM, and other stakeholders for identifying the holistic need of the facility, the infrastructure requirement of the control room and developing a detailed concept note.
2. KSWMP to conduct a meeting with the Smart City Mission, Kochi to explore possibility of integrating the Control Centre developed under SMART City Mission and the proposed Control Centre Hub under KSWMP
3. If the facility of the Smart City Mission, Kochi is not found suitable, then SPMU may execute the agreement for leasing the 1886 sqft of space at 3rd floor of Trans Towers, KTDFC , Vazhuthacaud Thiruvananthapuram for the State Control Room
4. After the discussion with SMART City Mission, KSWMP shall prepare an Action Plan for the implementation of the project, and submit to Government by end of December 2022

Agenda # 6	**Dumpsite Remediation- Co-financing Strategy & Way Forward**

KSWMP has identified 35 numbers of legacy dump sites which are to be scientifically addressed. Of which 23 are proposed to be undertaken on co- financing basis with the ULB's Swachh Bharat Mission funds. Remaining 12 number of legacy dumpsites are to be solely funded by KSWMP. ACS pointed out that, the strategy for remediation of the dumpsites was presented to NGT during their review and in that context the activity is of high importance. After detailed discussion the committee took the following decisions

Decision taken:

1. KSWMP to proceed with the remediation and redevelopment/closure of selected dumpsites by co -financing/ direct financing method
2. KSWMP to initiate the Survey of dumpsites directly and hand over the data to TSCs for further Feasibility studies.
3. TSCs to be assigned the task of FS of all the dumpsites as their top priority and complete the studies within 3 months

Agenda # 7	**Procurement of TSCs-Status updation and approval of process**

The Committee noted the improvement in procuring Technical Support Consultancy Services for Kerala Solid Waste Management Project.

Decision taken:

1. The Empowered Committee have ratified the action of KSWMP in the Bid Process for selection of Agencies for the Technical Support Consultancy (TSC) Services in Packages A, B, C and D.
2. The Empowered Committee noted that the Financial Proposal received in Package D from the sole technically qualified Bidder, IPE Global Ltd., is comparable and aligned with the concurrent bid process that took place in the three remaining Packages A, B and C. It was also observed that the bid process for Package D is fully aligned with the Procurement Guidelines of the World Bank and has been scrutinised and approved by the World Bank in their SYSTEMATIC TRACKING OF EXCHANGES IN PROCUREMENT (STEP) process.
3. The Committee authorised the Project Director, KSWMP for executing contracts with the respective Bidders in four Packages, who have scored the highest combined score as detailed below:

Sl No	Package	Selected TSC
1	A	Shah Consultants Pvt Ltd., JV with Orion Engineering & The Centre for Environment and Development
2	B	IPE Global Ltd
3	C	Shah Consultants Pvt Ltd., JV with Orion Engineering & The Centre for Environment and Development
4	D	IPE Global Ltd

Agenda #8	**Ratification of engaging M/s.Pan Environ India Pvt Ltd (Start up for GIS services)**

The Committee was informed that the scope of GIS applications is very critical in a variety of activities in the project. GIS applications are required to identify the suitability of land, to map the location of the facilities, to prepare the reports, to monitor the activities during project implementation and operational stage etc. But, neither SPMU nor the PMC had any GIS Expert/ Analyst to support this scope of work which was an urgent necessity,particularly for land identification and cluster planning. As the above two activities were performed by SPMU, under

WB guidance, the Startup M/s Pan Environ was sourced to offer GIS Consultancy to SPMU as per G.O (Rt) No.36/2018/SPD dt 17th Sept 2018. The Startup M/s Pan Environ was appointed as the Consultant for LSGD vide G.O (Rt) No. 1857/2021/LSGD dt 25-09-2021, under Extreme Poverty Survey by Kudumbasree. As per G.O (Rt) No.36/2018/SPD dt 17th Sept 2018, GoK has issued orders sanctioning the direct purchase of services from startup for a max amount of Rs.20 lakhs excluding GST. The committee noted the above and was convinced of the situation and urgency of deploying a GIS Consultant for KSWMP. After detailed discussion, the following decisions were taken:

Decision taken:

1. To ratify;
   a. engagement of M/s Pan Environ India Private Limited as GIS Consultant for KSWMP as per G.O (Rt) No.36/2018/SPD dt 17th Sept 2018 under direct purchase of services from startup for a max amount of Rs.20 lakhs excluding GST.
   b. payment of Rs. 2,38,920 excluding GST to M/s Pan Environ India Private Limited by KSWMP.
2. To utilise the service of M/s Pan Environ for GIS Consultancy subject to the conditions laid down in the G.O (Rt) No.36/2018/SPD dt 17th Sept 2018.
3. To procure Consultancy service through open tender from open market including startups for services beyond the threshold of Rs. 20 lakhs as per G.O (Rt) No.36/2018/SPD dt 17th Sept 2018.

Agenda #9	**Furnishing of SPMU office-Approval of Estimate**

A block cost estimate of Rs. 3,323,500.00 is prepared by M/s ULCCS for the furnishing of the proposed office of SPMU at 2851.72 sqft of floor space at Upper Ground Floor of Trans Towers , KTDFC, Vazhutacaud. The Committee took note of the block cost estimate and took the following decisions:

Decision taken:

1. To accept the proposal & estimate of Rs. 33,23,500/- (Rupees thirty three lakh twenty three thousand and five hundred only) to furnish the 2851.72 sqft of floor space at Upper Ground Floor of Trans Towers , KTDFC, Vazhutacaud through M/s ULCCS as Non PMC accredited agency vide as non PMC accredited agency vide G.O (P) No.7/2022/Fin dt 17-01-2022 following the procedures in that regard.

2. To complete the furnishing within 2 months and occupy the space at the earliest

Agenda #10	Approval of Procurement Guidelines and packaging strategy for ULB investments

The Committee observed that in the context of executing agreement with the State Government, Government of India and the World Bank for availing financial assistance, all ULBs are bound to follow the procurement guidelines / regulations insisted by the World Bank for utilising their funds. KSWMP have prepared procurement guidelines for ULBs in consultation with the World Bank and hence the Committee entrusted Director, LSGD-Urban for issuing necessary instructions to the ULBs for ensuring the compliance of procurement guidelines issued by KSWMP while implementing projects with KSWMP funds. The Empowered Committee authorised Project Director, KSWMP to circulate the guidelines with ULBs.

Decision Taken

1. The Committee approved the draft Procurement Guidelines prepared by KSWMP.
2. The Director, LSGD-Urban has been entrusted for issuing necessary instructions to the ULBs for complying the KSWMP Procurement Guidelines while utilizing KSWMP funds for implementing projects.
3. Project Director, KSWMP has been authorised for circulating the Procurement Guidelines to all the ULBs under intimation to Director, LSGD-Urban.

Agenda #11	Restructuring of Project Design for accommodating land cost under State Share

It was reported to the Empowered Committee that the original project design of KSWMP with a total project outlay of US$ 300 Million did not have a provision to cover the cost of the land required for setting up the SWM infrastructure in the ULBs and in the proposed regional infrastructure. KSWMP is facing a huge challenge in mobilising sufficient land for the project considering the limited financial capacity of the ULBs in acquiring land and non-availability of sufficient land in their possession. The projects are getting delayed due to these factors and hence, it was brought to the notice of the World Bank Team during their "Third Implementation Support Mission" in early November, 2022. The World Bank Team directed KSWMP to take up the matter with DEA and promised their support in re-structuring the project for the funding of the land cost from the State's share in the project. Hence, this matter was placed before the Empowered Committee and after detailed discussions, the Committee took the following decisions.

Decision taken:

1. The Empowered Committee noted the challenges faced in arranging sufficient land for the SWM Projects of KSWMP and took note of the contention that a substantive financial provision will have to be made towards the cost of land in the overall project design.
2. The Empowered Committee also noted that presently the cost of land is not provisioned in the Project Funding framework of KSWMP.
3. The Empowered Committee took note that during the *"Third Implementation Support Mission"* of early November, 2022, the World Bank Team directed KSWMP to take up the matter with DEA and promised their support in re-structuring the project for the funding of the land cost from the State's share in the project
4. In the backdrop of the suggestion from the World Bank, the Empowered Committee took note of the recommended revision in the project design by including a provision for partially covering the cost of the land in the project funding framework as the inclusion of the land cost as an additional project funding component will not have any material impact on the overall project structure and the individual share of the World Bank, AIIB and the State Government as already approved.
5. The Empowered Committee noted that for the successful completion of the project KSWMP requires approximately 250 acres of land that has to be acquired or purchased by KSWMP. Assuming a conservative land cost of INR 1.00 Crore per Acre, it is assumed that a provision of up to INR 250 Crores would be initially required for covering the land cost. This would approximately translate into an outlay of US$ 30 Million.
6. Accordingly, the Empowered Committee approved revision of the original project design with the following Project funding Framework, which includes a provision of up to **US$ 30 Million** to be expended towards the cost of land from the total contribution of **US$ 90 Million** by Government of Kerala.

All amounts in US$ Millions						
	Original Scheme		Revised Scheme			
	Share of funding	Originally approved Amount	Proposed apportioning towards land cost	Share of each entity in original project components	Total Financing	Share of funding
WB (IBRD)	35%	105		105	105	35%
AIIB	35%	105		105	105	35%

GoK	30%	90	30	60	90	30%
Total	**100%**	**300**	**30**	**270**	**300**	**100%**

7. The Empowered Committee authorised the Project Director, KSWMP to submit a proposal to the World Bank, through proper channel, for the revision of the original Project Design to accommodate the funding of up to a maximum sum of US$ 30 Million towards the cost of land from the overall State share of US$ 90 Million in the SWM Project of KSWMP.

Agenda #12	**Formation of Technical Committee for ULB level projects under KSWMP**

With the SWM Projects moving forward to the execution phase, it was reported to the Empowered Committee that a proper structured framework is essential for taking critical technical decisions and granting technical sanction for the infrastructure projects, for oversight of the deliverables of the multiple Consultants, etc. Hence, in line with similar arrangements in other Government Departments and Agencies, KSWMP has proposed the constitution of an exclusive Technical Committee for the World Bank funded SWM Projects. The matter was discussed in detail and the following decisions were taken.

Decisions taken:

1. The Empowered Committee took note of the factors necessitating the constitution of the Technical Committee for KSWMP and approved the constitution of a Technical committee. The responsibilities of the technical Committee shall be the following:
    1. To examine / review the deliverables of all Technical Consultants of KSWMP and to approve the same for further action.
    2. To oversee the procurement process of the Contractors and other Entities for the infrastructure projects of the Component 2 and Component 3 of KSWMP and to recommend to the Empowered Committee for award of Contract.
    3. To critically monitor the deliverables of the selected Consultants and the progress of implementation by the selected Contractors
    4. To examine and give recommendation on any technical matter of the Infrastructure Projects referred to the Committee by the Project Director of KSWMP.
2. The Empowered Committee approved the following structure for the proposed Technical Committee:
    1. The Chairman of the Technical Committee shall be the Chief Engineer – LSGD
    2. The Technical Committee shall have four regular members with specific expertise in the following domains:

i.Retired Officer of the rank of CE / DyCE in Government with experience in large infrastructure projects
ii.Solid Waste Management (SWM) Expert of Suchitwa Mission
iii. Solid Waste Management (SWM) Expert/ Urban and Sanitation Expert of KSWMP
iv.Finance Expert
v.Procurement Expert

3. On need basis, the Chairman, Technical Committee, shall co-opt Subject Matter Experts (SMEs) having experience in different domains of Solid Waste Management (SWM) and other project related areas.
4. The Assistant Project Coordinator, KSWMP shall be the Convener of the Technical Committee
5. The Finance Management Expert and Procurement Expert KSWMP shall be Permanent Invitees to the Technical Committee.
6. The Empowered Committee authorised the Project Director, KSWMP to make a formal request to the Administrative Department, LSGD, for constituting the Technical Committee as per the decisions taken herein.
7. The Technical Sanction (TS) for all the Infrastructure Projects of Component 2 and Component 3 in line with the applicable technical standards and specifications, which may be issued by the TS Committee at Suchitwa Mission following existing process and procedures. External experts pertaining to the core areas of Technical aspects may be included in the Committee on case to case basis, if KSWMP/SM/LSGD finds that the existing committee lacks specific expertise with respect to the projects under consideration.

Agenda #13	**Approval for the revised framework for implementing the Regional SWM Infrastructure under Component 3**

It was reported to the Empowered Committee that **Activity 4** in the scope of work of the PMC, **KPMG Advisory Service Pvt Ltd.**, encompasses the PMC services required for the smooth execution of the critical **Component 3** of **KSWMP**. The Component 3 entails investments to the tune of US$110 million, which is close to 37% of the total outlay of US$300 million for KSWMP. Due to various reasons, the PMC failed to move forward with the tasks under Activity 4 and as a result the Component 3 has achieved very little progress in the past 10 months. Therefore,this matter was discussed in great detail during the weeklong *"Third Implementation Support Mission"* of the World Bank from October 31 to November 4, 2022 and an alternate strategy was prepared to make up for the lost time and to ensure that Component 3 Projects are fast-tracked for completion by 2026-27, in line with the original schedule.

The alternate strategic action plan for fast tracking the Regional SWM Infrastructure under Component 3, reviewed and approved by the World Bank, was reported to the Empowered Committee and the Committee took the following decisions.

Decisions taken:

1. The Empowered Committee took note of the Strategy finalised during the *"Third Implementation Support Mission"* of the World Bank in early November, 2022 for fast-tracking the Component 3 of KSWMP and the related action points, which are summarised below:

    1) The initial tasks of de-scoped Activity 4 of the PMC shall be taken over by the SPMU and accordingly, a Technical Consultant for undertaking the Feasibility Study (FS) for the regional Sanitary Landfills and the Transfer Stations in Cluster 1 and Cluster 4 shall be selected by end of the current financial year following the World Bank Procurement Guidelines. Concurrent with the selection of the FS Consultant, KSWMP will also select an Environmental and Social (E&S) Consultant for the Cluster 1 and Cluster 4, from the pool of NABET Accredited Environmental Consultants.
    2) The Terms of Reference (ToR) of the FS Consultant has been enlarged with the additional responsibility of preparing a Preliminary Design of the Regional Sanitary Landfill Facility and Transfer Stations and preparing the Block Cost Estimates. In effect, the new FS Consultant would be vested with part of the original role of the PMC and part of the role originally proposed for the Design and Supervision (D&S) Consultant.
    3) Both FS Consultant and E&S Consultant will work concurrently and complete their tasks within the Financial Year 2023-24.
    4) Based on the Feasibility Report prepared by the FS Consultant, which includes the preliminary design and block cost estimates, KSWMP would initiate a bid process for selecting a Contractor to construct the Regional SWM facility in Design Build (DB) / Design Build Operate (DBO) / Engineering Procurement & Construction (EPC) mode. In this mode of construction, the detailed project design will be prepared by the selected Contractor.
    5) In the proposed strategy of fast-tracking Component 3, the FS Consultant will support and handhold KSWMP until the selection of the EPC Contractor. This process is expected to be completed by February / March, 2024.

2. The Empowered Committee approved the revised implementation framework being adopted with the consent of the World Bank for execution of the Regional SWM Facilities, in backdrop of the de-scoping of PMC's role in their Activity 4, covering Component 3 implementation. Further, the Empowered Committee also took note that the bid process for procurement of the service of the FS Consultant has been initiated and that of the E&S Consultant will be initiated during December, 2022.

3. The Empowered Committee took note that all the proposed downstream tasks of Component 3 shall be carried out under the oversight and scrutiny of the Technical Committee to be constituted by the Administrative Department (placed as separate agenda).

4. Accordingly, the Empowered Committee granted in-principle approval for the DB/DBO/EPC mode of execution of the Regional SWM Facilities as finalised in consultation with the World Bank.

Agenda #14	**Payment of Sitting Fee for Non-official Chairman and Members of the Technical Committee**

The committee discussed the matter of allowing Sitting Fee @ Rs. 4,000/- per sitting for Chairman and @ Rs. 2,000/- per sitting for the Members of the Technical Committee.

Decision taken:

The Empowered Committee approved the proposal to allow sitting fee to the Chairman and Members of the Technical Committee of KSWMP.

Agenda #15	**Shifting of EHT feeder line from Ambalamedu site for establishment of SLF.**

The committee was briefed on the actions taken till date with regard to the establishment of regional SLF at 25 acres of land owned by KINFRA at Ambalamedu, Puthencruz village in Ernakulam District. The committee was also appraised on the steps taken to undertake the Feasibility and ESMF studies of the proposed site. The committee also considered the proposal of KSEBL seeking a deposit of Rs.2, 75,00,000/- shift the EHT feeder line BR-FA I & II suitably to facilitate the development of the SLF.

Decision taken:

To defer the further actions with regard to shifting the EHT feeder line BR-FA I & II of KSEBL till the commissioning of the FS and ESMF study.

Agenda #16	**Ratification of the finalisation of sitting fee for the non-departmental members in the evaluation cum cost committee**

As part of implementing the IEC activities under KSWMP. Government have formulated an Evaluation cum Cost committee for the project to review costing and collateral proposals

from consultants. KSWMP has fixed a sitting fee of Rs. 2000/- (two Thousand Only) for the non-departmental members attending the Evaluation cum Cost committee.

Decision taken:

The Committee ratified the action of KSWMP in fixing the sitting fee of Rs.2000/- for the non-departmental members attending the Evaluation cum Cost committee, KSWMP.

Agenda #17	**Hiring of a land/revenue consultant on contract basis**

The Committee found that the land identification is the primary and critical activity to be completed at first under KSWMP for the successful implementation of the project. The identification of suitable land parcels under Government/public or private ownership requires the support of the Revenue Department in the state. The service of an experienced person , from the Revenue Department could render this service to KSWMP and take forward the land identification,collection of revenue details, completion of survey and valuation processes and follow up the allotment/ acquisition process. The committee after detailed discussion took the following decisions.

Decision taken:

1. To appoint a suitable candidate from open market as Land Revenue Consultant on Contract basis for a monthly consolidated payment of Rs.40000/- with following qualification initially for a period of one year:

    a) A full time bachelor's degree from a recognised University
    b) A service not less than 20 years in Revenue Department, Government of Kerala and retired from state Government service in a rank not less than Tahsildar
    c) Knowledge in land assignment /transfer/acquisition procedure
    d) Previous experience in SPVs/Government Projects on land assignment /land acquisition is desirable.

Agenda #18	**Fixation of Daily wage rate for the post of Data Entry Operator cum Multi task Person in State Project Management Unit, KSWMP**

The committee observed that there are 5 Posts of Data Entry cum Multi task person at SPMU vide G.O.(Ms)No.152/2020/LSGD dated 09/10/2020 and G.O.(Rt)No.2310/2021/LSGD dated 18/11/2021. Out of 5 posts, 3 posts were sanctioned on contract basis on a consolidated pay of Rs. 26,400/- and 2 posts were sanctioned on daily wage basis. The daily wage staff is being paid at the rate specified under category III for Data Entry Operator vide

G.O(P)No.29/2021/Fin dated 11/02/2021. But the post demands the role of Data Entry Operator cum Multi Task Person.

Decision taken:

The Committee observed that contractual post is not similar to DEO cum Multitask Person. Contractual post created does not have a post at par in Government in any case. The Committee recommended to submit a proposal to the Government for fixing the daily wage rate for the post of Data Entry Operator cum Multi Task Person in SPMU on par with the consolidated pay already sanctioned for the contractual post in SPMU-KSWMP.

Agenda #19	**Correction of monthly consolidated pay for the post of Video Editing & Graphics Design Expert in State Project Management Unit, KSWMP**

The committee took note of the variation in the consolidated payment to the post of Video Editing & Graphics Design Expert in State Project Management Unit, KSWMP, which is under Category X as per G.O(P)No.81/2019/Fin dated 09/07/2019.

Decision taken:

The committee agreed the proposal for correcting the consolidated payment of the post of Video Editing & Graphics Design Expert in State Project Management Unit, KSWMP and sanctioned the contract pay as per the consolidated payment admissible under Category X vide. G.O.(P)No.29/2021/Fin. dt.11/02/2021.

Agenda #20	**Hiring of Toyota Innova Crysta Car with Registration No. KL-01-CV-8421 for the official use of Project Director – For ratification of action taken**

Decision taken:

The Committee observed the necessity of hiring a fuel vehicle for Project Director for performing official journeys and field visits and ratified the action in hiring fuel vehicle for the official purpose of Project Director. Committee directed KSWMP to upload the details of the vehicle on the 'VEELS' - Vehicle Management & Location Tracking System web portal maintained by the Finance Department.

Agenda #21	Engaging Centre for Management Development (CMD) as institutional consultant for procurement activities under KSWMP

The Committee observed the necessity of Project for associating with CMD for managing large contracts and evaluated the services provided by CMD to SPMU. The Committee noted the arrear payments to be released before executing the agreement with CMD. SPMU informed that CMD have completed all the works assigned to them during the aforesaid period and requested sanction for releasing payment as per the invoice claimed by CMD during the period from August 2021 to June 2022.

Decision taken:

The Committee have accorded sanction for releasing the arrear payments to CMD for the works completed as per the invoice already submitted to SPMU for the period from August 2021 to June 2022 prior to execution of agreement.

Agenda #22	Appointment of Staff at the District Project Management Units & Project Implementation Units

The Committee noted the below mentioned appointments done at the DPMUs and PIUs under KSWMP.

DPMU Thiruvananthapuram		
1	Dy. DC/SWM Engineer	Dr Anuja P G
2	Environment Engineer	Indu Isaac
3	M&E Expert	Sreejith S K
4	Social & Comm Expert	Vijeesh
5	Financial Management Expert	Shahul Hameed
DPMU Kollam		
1	Dy. DC/SWM Engineer	Shabina AR
2	M&E Expert	Sanal Y
3	Social & Comm Expert	Rajesh Pai
4	Financial Management Expert	Thomas Panicker G
DPMU Pathanamthitta		
1	Dy. DC/SWM Engineer	Athul Sundar

2	M&E Expert	Lakshmi Priyadarsini
3	Social & Comm Expert	Sreevidhya. M.B
4	Financial Management Expert	Veena Vijayan
DPMU Alappuzha		
1	Dy. DC/SWM Engineer	Suchithra S Panicker
2	Environment Engineer	Rakesh K N
3	M&E Expert	Suraj Nair
4	Social & Comm Expert	R Abdullah Azad
5	Financial Management Expert	Sudeep Sankar
DPMU Kottayam		
1	Dy. DC/SWM Engineer	Reenu Cheriyan
2	Environment Engineer	Saliha E M
4	Social & Comm Expert	Binu George
5	Finance Expert	Sajith Kumar S S
DPMU Idukki		
1	Dy. DC/SWM Engineer	Rahul M K
2	Environment Engineer	Antony Jose
4	Social & Comm Expert	Ajith KK
5	Financial Management Expert	Sanal Kumar P S
DPMU Ernakulam		
1	Dy. DC/SWM Engineer	Dhanya MS
2	Environment Engineer	Jinitha Varghese
3	M&E Expert	Anoop P V
4	Social & Comm Expert	Vinu
5	Financial Management Expert	Jayanthi Krishna
DPMU Thrissur		
1	Dy. DC/SWM Engineer	Arun K Vincent
2	Environment Engineer	Sreekumar Sivaramakrishnan
3	M&E Expert	Anup Krishna P
4	Social & Comm Expert	Subhitha Menon U
5	Finance Expert	Sunil N
DPMU Palakkad		

1	Dy. DC/SWM Engineer	Aiswarya PM
2	Environment Engineer	Dr Anitha. S
3	M&E Expert	Nirmala V U
4	Social & Comm Expert	Seena Prabhakar
5	Finance Expert	Murukadas C
DPMU Malappuram		
1	Dy. DC/SWM Engineer	Lekshmi v Prakash
2	M&E Expert	Bitto Antony
3	Social & Comm Expert	Philip PD
4	Finance Expert	Jilson Varghese
DPMU Kozhikode		
1	Dy. DC/SWM Engineer	Vignesh K R
2	M&E Expert	Pradeep S
3	Social & Comm Expert	Janette
4	Financial Management Expert	Jithesh A
DPMU Wayanad		
1	Dy. DC/SWM Engineer	Azhar azeez
2	Environment Engineer	Ninu Jose
3	M&E Expert	Rajasree C K
4	Social & Comm Expert	Dr Sooraj K V
5	Finance Expert	Anu K Rajan
DPMU Kannur		
1	Dy. DC/SWM Engineer	Saranya
2	Environment Engineer	Dhanesh.P
3	Social & Comm Expert	Vinod Kumar E
4	Finance Expert	Manu Soman
DPMU Kasargod		
1	Dy. DC/SWM Engineer	Mithun Krishnan
2	M&E Expert	Baiju C M
3	Social & Comm Expert	Rajeev N R
4	Finance Expert	Sulal Samuel
Project Implementation Unit (ULBs)		
SWM Engineers		

1	Thiruvananthapuram	Karthika M J
2	Attingal	Jevik Rayen
3	Nedumangad	Anuranjana Jaya J G
4	Neyyattinkara	Muneer P S
5	Varkala	Seetha Ur
6	Kollam	Appu Mohan
7	Karunagapally	Monish M A
8	Kottarakkara	Bini P S
9	Punalur	Seena Jalal
10	South Paravoor	Visakh R
11	Adoor	Vimal Kumar V L
12	Pandalam	Naveen A P
13	Pathanamthitta	Athul Asok
14	Thiruvalla	Bency Mary Babu
15	Alappuzha	Ajeesh Kumar M P
16	Chengannur	Mithun S
17	Cherthala	Sreejith S
18	Haripad	Sukanya S Nair
19	Kayamkulam	Kadeeja Beevi
20	Mavelikkara	Midhun P
21	Changanassery	Hima Das P H
22	Erattupetta	Simi Rose George
23	Ettumanoor	Merin Nikitha Anil
24	Kottayam	Sneha Rachel Cherian
25	Pala	Sruthi S Nair
26	Vaikom	Saranya S
27	Kattappana	Bobeena George
28	Thodupuzha	Hemanth
29	Kochi	Kquiny Sabin
30	Aluva	Lisha Mohan
31	Angamali	Baiju C G
32	Elloor	Muhammed Uvaise P S
33	Kalamassery	Harisankar P

34	Koothattukulam	Ajmal E B
35	Kothamangalam	Aswini Suku
36	Marad	Arya P Purushothaman
37	Muvattupuzha	Aparna Girish
38	North Paravoor	Gopika Sunil
39	Perumbavoor	Athira Murali
40	Piravam	Sana Fathima
41	Thrikkakara	Antony T M
42	Thrippunithura	Nikitha Cicily Kj
43	Thrissur	Sruthi Udayakumar
44	Chalakudy	Meera Mohan
45	Chavakkad	Fathima S
46	Guruvayoor	Athira Jose
47	Irinjalakuda	Roy Josh J S
48	Kodungallur	Srijin Jith A S
49	Kunnamkulam	Muhsina C K
50	Wadakkanchery	Sreelakshmi Ts
51	C.T.Mangalam	Meenu P Raj
52	Cherppulassery	Sruthi P Mathew
53	Mannarkkad	Resni P.K
54	Ottappalam	Nandu T
55	Palakkad	Nimil M
56	Pattambi	Naveen P K
57	Shornur	Bipinlal R P
58	Kondotty	Vishnu.K
59	Kottakkal	Nasseefu Rahman
60	Malappuram	Naseeb Kp
61	Manjeri	Sahad Meerza . P.K
62	Nilambur	Mithun A
63	Parappanangadi	Mohamed Suaib P
64	Perinthalmanna	Dheeraj R Prasad
65	Ponnani	Gayathri P
66	Thanur	Adilsha Pv

67	Tirur	Athira C
68	Thirurangadi	Anas T
69	Valanchery	Vaisakh Krishnan
70	Kozhikode	Remesh.K.P
71	Feroke	Avinash P
72	Koduvally	Noufal Basheer
73	Koyilandy	Nikhila. T
74	Mukkam	Sarangi Krishna R
75	Payyoli	Aswathi R
76	Ramanttukara	Sreejith C
77	Vadakara	Livin Pramod
78	Kalpetta	Anupama C
79	Mananthavady	Anand P
80	Sulthan Bathery	Shareef Thupparamkunnumal
81	Kannur	Ajay Rajeev P V
82	Anthoor	Ershana M
83	Iritty	Princy Paul
84	Koothuparamba	Amrusha Priya P
85	Mattannur	Sreenath S P
86	Panur	Ajmal Sadiq N N
87	Payyannur	Anoop Kumar K V
88	Sreekandapuram	Deepak Kumar M P
89	Thalassery	Gopalakrishnan.T
90	Taliparamba	Midhun Raj K P
91	Kanhangad	Rohith Raj
92	Kasargod	Neethu Ram K P
93	Nileshwaram	Abhijith P V

Decision taken:

The Committee noted the appointments done at the DPMUs and PIUs under KSWMP and ratified the action of Project Director in appointing the aforesaid candidates.

****

ADDITIONAL AGENDA

ADDITIONAL AGENDA 1

1. Approval for the way forward for selecting the Communications and Digital Media Engagement Agency

KSWMP has engaged M/s Concept and M/s CDIT as Communications Strategy Development and Implementation agency and Digital Media Engagement agency, respectively. The project has reported its dissatisfaction with the performance of communications consultants to the empowered committee.

The Empowered Committee has taken the following decisions:

a. To discontinue the services of the existing Communication Strategy Development and Implementation agency Concept upon completion of the first year of service on 28/12/2022.
b. To discontinue the services of Digital Media engagement Agency- CDIT since their contract period is over.
c. Selection of communications consultancy through a limited RFP, inviting proposals from the Empanelled Agencies of the Information and Public Relations Department (I&PRD) and the agencies registered under Startup Mission of Government of Kerala for selection of the Communications and Digital Media Engagement agency for KSWMP.
d. Approved the proposal of obtaining Creative Collaterals from among the empanelled agencies of I&PRD, agencies registered under Startup Mission and Kerala State Film Development Corporation as an interim arrangement for 3 to 4 months vide order -G.O.(Ms)No.6/2020/I&PRD Dated 02/11/2020

ADDITIONAL AGENDA 2

Delegation of financial powers to Deputy Project Director

Decision taken:
Postponed to next meeting.

ADDITIONAL AGENDA 3

Land Allotment For Regional Slf

Decision taken
Postponed to next meeting.

ADDITIONAL AGENDA 4
Appointment of Environment Expert in SPMU

Decision taken:
Project Director can give appointment order for the Rank1 candidate and publish a rank list

ADDITIONAL AGENDA 5

Enhancement of monthly consolidated pay of Finance Assistant

The Committee noted that the Finance Assistant at SPMU is undertaking all the responsibilities with regard to financial transactions, maintaining the records and accounting pertaining to the entire KSWMP project. Though KSWMP's structure includes SPMU, DPMU and the PIUs the financial transactions are only performed at the SPMU. These activities are facilitated by the FA. The Finance Assistant in SPMU is discharging his duties and responsibilities to the satisfaction of the project in spite of its volume. The Committee also noted that the pay scale of Finance Assistant stipulated in G.O.(P) No.27/2021/Fin dt.10/02/2021 is 59300-120900 ,whereas at KSWMP the consolidated pay of FA is Rs.33000/- only.

Decision Taken: The Committee approved the proposal for enhancing the consolidated payment of the post Finance Assistant, SPMU from Rs.33,000/- to Rs.40,000/- per mesum.

ADDITIONAL AGENDA 6

Annual Increment to KSWMP Staff

Decision taken:
Postponed to next meeting.

ADDITIONAL AGENDA 7

Appointment of Data Entry Operator cum Multitask Person on Daily wages

Decision taken

The appointment of Smt.Soumya P Nair, Krishna Vasantham, Neppekonam, Neeramankuzhy, Ooruttambalam, Thiruvananthapuram as Data Entry Operator cum Multi Task Person on daily wage basis at the SPMU w.e.f. 08.11.2022 is hereby ratified.She will continue till next person is posted through a recruitment process.

Project Director

Dr. ADEELA ABDULLA IAS
Project Director
Kerala Solid Waste Management Project
LSGD, Govt. of Kerala, Thiruvananthapuram

Chairperson
Empowered Committee

Sarada Muraleedharan IAS
Additional Chief Secretary
Local Self Government Department
Government Secretariat
Thiruvananthapuram.