



**Consulting Services for:  
Selection of External Training Consultant  
RFP No.: IN-SUCM-396344-CS-QCBS**

**Corrigendum 1**

<b>S: No</b>	<b>RFP Reference</b>	<b>As per original RFP Guidelines</b>	<b>Revisions in the RFP</b>
1	Page No 77 – TOR- <b>Qualifications and Experience of the Consultant</b>	<b>4. Qualifications and Experience of the Consultant</b> <b>Point b.</b> Should have successfully completed training delivery of minimum of two training/ capacity building projects completed for Local Self Governments or Public Utilities in India in areas like good governance/ solid waste management (SWM) practices / Waste management processes / Environmental Safeguard Trainings with a minimum consulting fee of INR 40 Lakhs.	<b>4. Qualifications and Experience of the Consultant</b> <b>Point b. is replaced by the following.</b>  b. Should have successfully completed training delivery of Minimum of one (1) training/ capacity building projects for Central/State Government or Local Self Governments or Public Utilities in India in areas like Solid Waste Management (SWM) OR Non-SWM such as Liquid Waste Management / Sanitation/ Environmental Safeguard Trainings/ Good Governance with a minimum consulting fee of INR 40 Lakhs.
2	Page No. 80, point-5. <b>Skillset Required for the Assignment</b>	<b>3. Project Management Expert:</b> Master's degree in any Engineering Discipline/Construction Management <b>4. Procurement Expert:</b> Master's degree in any Engineering discipline.	<b>3. Project Management Expert:</b> Graduate in any Engineering Discipline with Post Graduation in any Engineering Discipline/ Construction Management/ Business Administration. <b>4. Procurement Expert:</b> Graduate in any Engineering Discipline with Post Graduation in any Engineering Discipline/ Construction Management/ Business Administration.

Date 20/12/2023

Project Director  
Kerala Solid Waste Management Project

**IN-SUCM-396344-CS-QCBS**  
**External Training Consultant**  
**Pre-bid meeting – Response to Queries**

Name of Agency (for internal use only)	Query	Response
CDD	<p>In the pre-bid meeting, it was mentioned that the consultant should quote the management centage fee for conducting trainings and exposure visits. It was also mentioned in the meeting, that this fee shall be based on assumptions made by the bidder. The centage fee is required to cover costs of consultant's effort, venue costs, exposure visit costs and potentially accommodation n costs as well.</p> <p>However, we believe that the venue costs and accommodation costs are location dependent and time &amp; duration dependent. A training in a government venue is going to be cheaper than a hotel. Similarly, a training venue blocked a week in advance may be cheaper compared to a venue blocked 1 day in advance. As we prepare to bid, since we have no data on the nature &amp; number of venues for the proposed trainings and the dates of trainings, there is no basis for estimating the costs with respect to venues. We request to consider that the centage fee should only cover for the efforts of the consultant for ensuring conduct of trainings. We request that the cost of venues, travel and accommodation be excluded for financial evaluation and need to be considered based on actuals, after the successful bidder is onboarded and training schedule with the list of venues is finalized.</p>	<p>Kindly refer</p> <ol style="list-style-type: none"> <li>1) FIN form-5, page No.67 &amp; 68 of the RFP and</li> <li>2) Page No.76, point No.12 of ToR given in the RFP.</li> </ol> <p>There are two separate percentage management fees-</p> <p><b><u>a. Item No. D- percentage management fee for the logistic arrangements for the Trainers</u></b></p> <p><u>and</u></p> <p><b><u>b. Item No. E- Percentage Management fees for the consultant for coordinating, and implementing the training</u></b></p> <p><b><u>a. Item No. D- percentage management fee for the logistic arrangements for the Trainers</u></b></p> <p>The logistic cost for the <b>Trainers</b> (including travel expenses and accommodation) will be directly paid by KSWMP. The logistics arrangements may be done by the Consultant with the prior approval of KSWMP.</p> <p>The Consultant will be paid a percentage management fee for making the above necessary arrangements.</p>

		<p>In the FIN form-5 the Consultant is expected to quote percentage management fee against the budgeted amount of INR 30 Lakhs. The budgeted amount is indicative and percentage management fee will be paid as a percentage against the actual expenses incurred for logistics.</p> <p><b>b. Item No. E- Percentage Management fees for the consultant for coordinating, and implementing the training</b></p> <p>The logistic cost for the <b>Trainees</b> (including travel and accommodation) as well as the cost incurred for trainings (venue, arrangements at venue, stationery) will be directly paid by KSWMP. The logistics arrangements may be done by the Consultant with the prior approval of KSWMP.</p> <p>The Consultant will be paid a percentage management fee for making the above necessary arrangements.</p> <p>In the FIN form-5 the Consultant is expected to quote percentage management fee against the budgeted amount of INR 4 Crores. The budgeted amount is indicative and percentage management fee will be paid as a percentage against the actual expenses incurred.</p>
Hand in Hand Inclusive Development and Services	<p><b>Section Title &amp; No-</b> RFP-Page No. 80, point-5. Skillset Required for the Assignment</p> <p><b>RFP Condition-</b> 3. Project Management Expert: Master's degree in any Engineering Discipline/Construction Management 4. Procurement Expert: Master's degree in any Engineering discipline.</p> <p><b>Amendments or clarifications requested-</b> Only Engineering graduates is mandated in the RFP.</p>	Please refer corrigendum.

	<p>Requesting to include Management Graduates for the specified skillset</p>	
	<p><b>Section Title &amp; No-</b> RFP-Page No. 85, point- C. Delivery of Training as per the Schedule attached in Annexure-1</p> <p><b>RFP Condition-</b> Organising Exposure Visits: Against timetable prepared by the consultant and approval by client</p> <p><b>Amendments or clarifications requested-</b> Is there any upper limit for number of Exposure visits to be organised for each official. If so kindly clarify. How many mandatory exposure visits for each official?</p>	<p>A total of 500 participants is proposed to be taken for exposure visits in batches of 20-25 people. An officer may be nominated for multiple visits.</p>
	<p><b>Section Title &amp; No-</b> RFP-Page No. 83, Other supporting staff</p> <p><b>RFP Condition-</b> Adequate staff as and when required in order to achieve the objectives and scope of the work.</p> <p><b>Amendments or clarifications requested-</b> Any specific documents need to be submitted for the same since it is plugin roles it shall be decided by us. Kindly confirm</p>	<p>No supporting documents are required.</p>