

**KERALA SOLID WASTE MANAGEMENT PROJECT  
(KSWMP)**

Local Self Government Department, Government of Kerala

**Request for Bid**

**Tender for  
“Procurement of Laptops”**

**Ref : IN-SUCM-374977-G)-RFQ**

**Dated: 18.09.2023**

**REQUEST FOR BID**  
**Procurement of Laptops under RFB**  
**E-Procurement Notice**

**Client: Kerala Solid Waste Management Project (KSWMP)**

**Contract title: Procurement of Laptops**

**RFB No: IN-SUCM-374977-G)-RFQ**

**Date: 18.09.2023**

**Applicable Procurement Regulations Date: November 2020**

The Government of India has received financing from the World Bank in various currencies towards the cost of the **Kerala Solid Waste Management Project (KSWMP)** and intends to apply part of the proceeds towards eligible payments under the contract for which this request for bid is issued. The Kerala Solid Waste Management Project invites quotations electronically from eligible bidders for the following non-consulting services.

**1. Invitation for bid :**

**“Procurement of Laptops”**

Kerala Solid Waste Management Project (KSWMP) invites bids from bidders in two (2) bid system for the above subject, in complete accordance with the following details as below : .

**Specifications & estimate**

<b>Sl No</b>	<b>Item</b>	<b>Specification</b>	<b>Qty</b>
	<b>IT Equipment &amp; Peripherals</b>		
1	Laptop Dell/HP/Lenova/Samsung or other major brands	Intel Core i5, 8 GB RAM, 512 GB SSD with Win Home, Office 365/ MS office Home & Business with 3 year comprehensive warranty	172
2	Laptop for GIS Dell/HP/Lenova/Samsung or other major brands	Intel Core i7, 8 GB RAM, 512 GB SSD with Win Home, Office 365/ MS office Home & Business with 3 year comprehensive warranty	1
C	Wireless mouse Logitech or other major brands	Wireless connectivity enabled mouse	199

**N.B.**

**1. The quantity of each item may increase or decrease later on for issuing supply order.**

**2. Contact details of tender dealing officer:**

Contact Person	Jafar Malik IAS
Designation	Project Director
Email	tenderkswmp@gmail.com
Contact Number	471 3011

**3. Schedule of Bid process**

Activity	Scheduled Date	Scheduled Time
Date of Issue of Bid	18.09.2023	4:30 PM
Last date and time of submission of Bid	04.10.2023	4:00 PM
Opening Date and Time of technical bid	04.10.2023	4:30 PM

**N.B. In case, the technical bid opening date of tender becomes a holiday, then the next working date will be implied.**

- This e-Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of contract(s); and relevant forms to be filled by the bidders. Implementing Agency has not issued a separate RFB document for this purchase. The e-Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website: <https://etenders.kerala.gov.in/nicgep/app>; The bidders would be required to register in the website, which is free of cost.
- For submission of Quotation, the Bidder is required to have Digital Signature Certificate (DSC) from one of the Certifying Authorities authorized by Government of India for issuing DSC. Bidders can see the list of licensed CA's from the link ([w www.cca.gov.in](http://www.cca.gov.in)). Bidders who have not obtained the user ID and password for participating in e-procurement in this Project, may obtain the same from the website: <https://etenders.kerala.gov.in/nicgep/app>;
- Quotations shall be submitted on <https://etenders.kerala.gov.in/nicgep/app>; on or before **16:00 Hrs on 30 September 2023**. Any quotation or modifications to quotation received outside e-procurement system will not be considered. The electronic bidding system would not allow late submission of quotations. The Quotations will be opened online on **30 September 2023 at 16 : 30 Hrs**, this can also be viewed by the bidders online. The electronic summary of quotation opening will be generated and uploaded online. If the Client's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
- Other details can be seen in the RFB document. The Client shall not be held liable for any delays due to system failure beyond its control. A Bidder requiring any clarification of the RFB Document may notify the Client online or may visit the office of the Client at the address given below.

**Jafar Malik K, IAS**

*Project Director*

*Address: Upper Ground Floor, Trans Towers, Vazhuthacaud,  
Thiruvananthapuram -695014, Kerala, India*

*Telephone: +91 471-2333011*

*E-Mail: [tenderkswmp@gmail.com](mailto:tenderkswmp@gmail.com);*

*Website: [www.kswmp.org](http://www.kswmp.org);*

# Terms & Conditions

## 1. Eligibility :

A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework

## 2. Clarifications & Amendments:

If the Client receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on the e-procurement portal for information of all Bidders. Bidders should check on the e-procurement system, for any amendments to the terms and conditions.

## 3. The Quotation shall comprise of the following :

The bidder has to submit two covers i.e Cover 1(TECHNICAL COVER) & Cover 2 (FINANCIAL COVER)

Technical Cover must include the filled up format provided in Annexure-I along with all the supporting documents duly signed along with seal of the bidder. Letter of Quotation; Technical Specifications: confirmation that the offered number of Laptops, Printers and Scanner conform to the required specifications stated in the attached Terms of Reference (ToR);

- a. Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
- b. Performa for Previous Experience of supplies of similar supplies made during the last 3 years, in the prescribed Format;
- c. Proof of Original product from OEM to be submitted along with the tender. It should be provided in the Cover 1 (TECHNICAL COVER)
- d. Complete address and contact details of the Bidder having the following information:
- e. Complete address and contact details of the Bidder having the following information:

Name of Firm  
Address for communication  
Telephone No(s): Office Mobile No.  
Facsimile (FAX) No.  
Electronic Mail Identification (E-mail ID)

Financial Cover must include the filled up format provided in Annexure-II , duly signed along with seal of the bidder. The Price Schedule (using the Schedule uploaded with the RFQ document)

## 4. Quotation Prices

- a) The contract shall be for the full value of laptops and wireless mouse as specified in the Price Quotation Form. Corrections, if any, can be carried out by editing the information before electronic submission.

- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST and any other taxes, which will be payable on the Non-Consulting at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

**5. Conformity of Supplies offered:**

Bidder shall furnish, documentary evidence that the supply of goods offered conform to the technical specifications and standards, laid down in the attached Terms of Reference (ToR)

**6. Eligibility of Bidders:**

Minimum eligibility criteria of the Bidders are as under:-

- (i) Bidders shall preferably be of Kerala based except OEM.
- (ii) Bidders, if not OEM, should have authorization from manufacturers. Please enclose a valid authorization letter along with quotations.
- (iii) Bidders should not have been blacklisted by World Bank/ Departments/ Ministries of the Govt. of India or PSUs during the last 3 years and continues to be so. A Declaration has to be submitted in the specified format as provided in the Tender Document in Annexure 'III'.
- (iv) The brand/make of laptop being supplied shall have service support i.e.) Service Centre/franchise/OEM service Centre in Kerala.  
The bidder must give the relevant details along with the bid.

**7. Terms and conditions for submission of bids : :**

The Bidders are required to submit their bid enclosing therewith photocopies of the following documents, failing which their bids will be summarily rejected and will not be considered any further:-

- (i) Copy of GST Registration Certificate
- (ii) Copy of PAN Card.
- (iii) Copy of authorization from manufacturer for supply, installation and warranty support in case the firm is not an Original Equipment Manufacturer (OEM) of the item

**8. Validity of Quotation:**

**Quotation shall remain valid for a period not less than 120 days after the deadline date specified for submission.**

**9. Supply, Commissioning / installation, Payment and Penalty:**

- i. The items shall be delivered to the office of KSWMP as listed below within 21 business days from the date of Award of Contract. No octroi, freight, insurance, etc. shall be paid. In this regard, Kerala Solid Waste Management Project (KSWMP) would like to invite bids from qualified Bidders to supply said items as per the "Delivery Schedule" in this bidding document.

<b>Sl No</b>	<b>District</b>	<b>Address</b>	<b>No of laptops to be supplied</b>
1	District Project Management Unit - Kasargode	DPMU, Kasaragod, Kanhangad Block office complex, Kanhangad P O, Kanhangad – 671315 Contact no: 9453148683	8
2	District Project Management Unit - Kannur	DPMU, Kannur, KSWMP – DPMU, DDC Office, 4th Floor, Planning Secretariat, Civil Station, Kannur – 670002 Contact no: 8289887426	15
3	District Project Management Unit - Wayanad	DPMU- Kozhikode, KSWMP – DPMU 2nd Floor, B Block, Civil Station, Kozhikode – 673 020 Contact no: 9895958259	8
4	District Project Management Unit - Kozhikode	DPMU- Kozhikode, KSWMP – DPMU 2nd Floor, B Block, Civil Station, Kozhikode – 673 020 Contact no: 9946699499	12
5	District Project Management Unit - Malappuram	KSWMP – DPMU- Malappuram, B2, BSNL Quarters, BSNL Campus, Near District Panchayat Building, Civil Station, Malappuram – 676 505 Contact no: 8289981663	17
6	District Project Management Unit - Palakkad	KSWMP – DPMU- Palakkad, 2nd Floor, BSNL C.T.O. Building, Near Head Post Office, Koppam, Palakkad – 678 001 Contact no: 9961639545	11
7	District Project Management Unit - Thrissur	KSWMP – DPMU- Thrissur (LSG Department), 2nd Floor, Municipal Building West Fort, West Fort, Thrissur – 680667 Contact no: 9979840376	12
8	District Project Management Unit - Ernakulam	KSWMP – DPMU, Ernakulam, Near NIC Office, 5th Floor, Collectorate New Building, Kakkanad, Ernakulam – 682030 Contact no: 858907447	17
9	District Project Management Unit - Idukki	District Project Management Unit (DPMU) KSWMP, Ground Floor, Municipal Office Building, Thodupuzha, Idukki 685584 Contact no: 9656767120	7
10	District Project Management Unit - Kottayam	DPMU, Kottayam, KSWMP – DPMU, Kottayam, Ist Floor, KSHB Building, Kanjikuzhy, Kottayam – 686 004. Contact no: 9947150098	10
11	District Project Management Unit - Alappuzha	DPMU, Alappuzha, KSWMP – DPMU, Alappuzha, BSNL RLU Exchange,, Near Head Post Office, Panni Road, Alappuzha- 688011 Contact no: 8086871513	9
12	District Project Management Unit - Pathanamthitta	DPMU, Pathanamthitta, Suchitwa Mission Office, Near Stadium Junction, Pathanamthitta 689645 Contact no: 9567565250	9
13	District Project Management Unit - Kollam	DPMU, Kollam, District Suchitwa Mission 3rd Floor , Civil Station P O Kollam - 691013 Contact no: 9605876193	9
14	District Project Management Unit - Thiruvananthapuram	DPMU Trivandrum, Fourth Floor, Trans Tower, Vazhuthacaud, Thiruvananthapuram 695 014	7
15	State Project Management Unit, Thiruvananthapuram	SPMU, Ground Floor, Trans Tower, Vazhuthacaud, Thiruvananthapuram 695 014 (including laptop for GIS purpose)	22

- ii. The selected bidder is expected to carry out all activities covering Supply including delivery, documentation, Installation, Testing, and Quality Inspection in coordination with representatives of Project Director or Deputy Project Director, KSWMP and other stakeholders of the procurement.
- iii. If the firm/supplier fails to deliver the store/items or any consignment thereof, within the period prescribed for delivery, the office of the Project Director, Kerala Solid Waste Management, Upper Ground Floor, TransTower, Vazhuthacaud, Thiruvananthapuram-695014, shall be entitled to recover an amount of :
  - (a) 5 % of purchase value in case of delivery between 22 to 30 days from the date of Award of Contract
  - (b) 10 % of purchase value in case of delivery between 31 to 40 days,
  - (c) 25 % of purchase value in case of delivery after 40 days.
- iii. Commissioning/ Installation shall be made by the firm within 01 day from the date of delivery, failing which the penalty at above mentioned rate will be imposed.
- iv. Conduct 100% Quality inspection and testing and ensure that each and every items complies to the specifications given in this tender and ensure that there should not be any physical damage(s) and shall contain all the required item before declaring them as "Ready for Delivery".
- v. The selected bidder is expected to carry out all activities covering Supply including delivery, documentation, Installation, Testing, and Quality Inspection in coordination with representatives of Project Director or Deputy Project Director, KSWMP and other stakeholders of the procurement.
- vi. Invoice, in triplicate, giving details of GST Registration Nos. etc. may be submitted to this office for settlement.
- vii. Payment would be processed after satisfaction of this office that supply of items match the specification ordered for.
- viii. No advance payment will be made in any case.
- ix. No interest charges will be paid in case of delay in payment under any circumstances
- x. All the items delivered to KSWMP must be successfully installed with all the software's mentioned in specifications to good working condition.
- xi. The bidder will provide the soft copy and hard copy of both, listing every Product code to KSWMP for better monitoring purposes
- xii. The vendor must mention the GSTIN of the firm along with the KSWMP GSTIN in the Bills
- xiii. The Delivery Challan, Inspection Report & Acceptance Note will constitute the Final Acceptance of every product supplied as per the work order
- xiv. Project Director, KSWMP reserves the right to exempt the penalties, if any and also cancel the tender at any stage, without assigning any reasons thereof and the decision will be final and binding to all

#### **10. Warranty and Maintenance:**

The bidder shall provide comprehensive onsite warranty of Laptops as per OEM warranty. The period of comprehensive onsite warranty will start from the date of installation of items but not later than 30 days from the date of supply of items to the office of the Project Director, Kerala Solid Waste Management, Upper Ground Floor, TransTower, Vazhuthacaud, Thiruvananthapuram-695014

#### **11. General Terms & Conditions of the Tender:**



- a. Quantity of items given in the tender is approximate, which may likely vary.
- b. The tender document is not transferable.
- c. Office of the Project Director, Kerala Solid Waste Management, Upper Ground Floor, Trans Tower, Vazhuthacaud, Thiruvananthapuram-695014 also reserves the right to place the order in installments

**12. Signing of Quotations:**

The name and position held by the person signing the quotation and related documents must be mentioned in the Letter of Quotation.

**13. Quotation Submission:**

The Letter of Quotation shall be filled, signed and scanned copies shall be uploaded along with the Price Schedules that shall be furnished using the Forms available online without any alterations. All blank spaces shall be filled in with the information requested. Scanned copies of all other documents shall also be uploaded on this website.

**14. Online Opening and Evaluation of Quotations:**

The Quotations will be opened online on the specified date and time. This can also be viewed by the bidders online, and electronic summary of quotation opening will be generated and uploaded online.

The Client shall examine the quotation to determine whether the quotation:

- a. has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions and technical specifications as laid down in the Terms of Reference (ToR); and (d) the bidder has accepted the delivery schedule (Client's Requirement Form
- b. Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
- c. The "TECHNICAL COVER" containing technical bids of the bidders will be evaluated by the Technical Evaluation Committee constituted by Government of Kerala for KSWMP and the technically qualified bidders will be shortlisted for price bid evaluation
- d. The opening date and time of financial bid shall be informed later to technically qualified bidders over phone/ email provided by them

**15. Award of contract:**

The Client will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the Client reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b. The bidder whose quotation is accepted will be notified of the award of contract by the Client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- c. Milestones payments shall be made against each deliverable mentioned in the ToR after certification by the Client's Representative. Payment of GST and other taxes payable for the Non-Consulting Services at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.

**16. Right to alter Quantities**

KSWMP reserves the right to give repeat order to the L1 bidder in Respective Package based on the rates mentioned by the Bidder till one (1) year from the last date of submission of

tender. Any decision of KSWMP in this regard shall be final, conclusive and binding on the bidder. If KSWMP does not purchase any of the tendered articles or purchases less than the quantity indicated in the bidding document, the bidder(s) shall not be entitled to claim any compensation.

**17. Confidential Information**

KSWMP and Selected bidder shall keep confidential and not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.

**18. Paying Authority**

The payments as per the Payment Schedule covered herein above shall be paid by KSWMP. However, Payment of the Bills will be done with Good Receipt and satisfactory delivery/ installation/ re- installation/ inspection/ performance report of Items from authorized officials of Kerala Solid Waste Management Project.

**19. Payment Schedule**

- a. Before release of any payment, the selected bidder must furnish the Manufacture and Expire of all Products failing which no payment will be released.
- b. The selected bidder's request for payment shall be made to KSWMP in writing, accompanied by invoices describing, as appropriate, the goods delivered and related services performed, and by the required documents submitted pursuant to general conditions of the contract and upon fulfilment of all the obligations stipulated in the Contract.
- c. Due payments shall be made promptly by KSWMP, generally within forty-five (45) days after submission of an invoice and other supporting documents in order.
- d. The currency or currencies in which payments shall be made to the supplier/ selected bidder(s) under this Contract shall be Indian Rupees (INR) only.
- e. All remittance charges will be borne by the selected bidder
- f. In case of disputed items, disputed amount shall be withheld and will be paid only after settlement of the dispute
- g. Advance Payments will not be made
- h. Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this bidding document, will be deducted from the payments for the respective milestones Milestones payments shall be made against each deliverable mentioned in the ToR after certification by the Client's Representative. Payment of GST and other taxes payable for the supply of items at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower

**20. Contact Information : For any queries clarifications please contact**

Vishnu S Chandran, IT Expert, KSWMP  
Contact No – 0471 2333011/ +91 94000 69359

# Letter of Quotation

RFQ No.: [*insert identification*]

Our Reference: No..... Dated.....

To:  
(Client's name and address)

Subject: Services for.....

Sir,

We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- a. **No reservations:** We have examined and have no reservations to the RFQ Document;
- b. **Conformity:** We offer to provide in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Non-Consulting Services and Related Services [*insert a brief description of the Non-Consulting Services and Related Services*];
- c. The total price of our Quotation, including any unconditional discounts offered is:  
Total price of the Quotation [**insert the total price of the quotation including GST and any other taxes, which will be payable on the finished Non-Consulting Services, in words and figures**];
- d. **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: [*insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."*]
- e. **Quotation Validity Period:** Our Quotation shall be valid for the period of 15 days, from the deadline fixed for the Quotation submission;
- f. **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- g. **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature

Name & Title of Signatory \_\_\_\_\_ In the capacity of [*insert legal capacity of person signing the Letter of Quotation*] Name of Bidder \_\_\_\_  
Address \_\_\_\_\_

Dated on \_\_\_\_ day of \_\_, \_\_\_\_\_ [*insert date of signing*]

## Annexure –I

### **Kerala Solid Waste Management Project (KSWMP)**

Ref : IN-SUCM-374977-G)-RFQ

#### **[Format for Technical Bid]**

1	Full Name & Address of the company/ Authorized dealer/ distributor	
2	Distributor certificate/ Dealership certificate	Document furnished (Yes/No)
3	Mobile/Telephone No.	
4	FAX No	
5	Email ID	
6	Documents in support of address proof	Document furnished (Yes/No)
7	Power of Attorney	Document furnished (Yes/No)
8	Tender Document fee submission record/money receipt/ demand draft.	Document furnished (Yes/No)
9	Earnest Money Deposit submission record	Document furnished (Yes/No)
10	GST No.	Document furnished (Yes/No)
11	The attested copies of GST registration certificate or any other certificate as may be applicable from time to time. Latest GST return filed, registration certificate for NSIC, DGS&D registration (if any).	Document furnished (Yes/No)
12	Copies of certificate of registration with govt./semi govt./ASRTU (if any) should be enclosed.	Document furnished (Yes/No)
13	SSI registration certificate	Document furnished (Yes/No)
14	Factory insurance certificate	Document furnished (Yes/No)
15	Municipality trade license	Document furnished (Yes/No)
16	Income tax return certificate	Document furnished (Yes/No)

17	Copy of last electricity bill paid by the factory of the firm.	Document furnished (Yes/No)
18	Address of the factory of the firm	Document furnished (Yes/No)
19	Annual turnover of the firm, submission of record for last 3 Financial years.	Document furnished (Yes/No)
20	Experience of supply to Govt./ STU /ASTC ( in years).	Document furnished (Yes/No)
21	Copy of tender document duly signed with seal of the firm in each page of tender document.	Document furnished (Yes/No)
22	Proof of Original Product from OEM	Document furnished (Yes/No)

**Note:** Evaluation shall be done for *all sites together*

*\* Payment of GST and other taxes payable for the Non-Consulting Services at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.*

We agree to supply the above Non-Consulting Services in accordance with the technical specifications as laid down in the Terms for a total contract price (including all taxes and duties) of Rs. .... (Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

***Signature of Bidder***

Seal of the Firm:

Date:

# PROFORMA FOR PREVIOUS EXPERIENCE

Proforma for Previous Experience (for a period of last 3 years)

RFQ No. \_

Date of opening \_

Time \_\_\_\_ Hours

Name of the Bidder \_\_\_\_\_

Assignment Name:	Approx Value of contract (in INR):
Location:	Duration of Assignment:
Name of Client:	Approx Value of the services provided by your firm under the contract (in currency in INR):
Start Date:	No of Staffs for the assignment:
Completion Date:	
Description of Project:	Description of Service provided by the firm:

**Signature and seal of the Bidder**

Annexure -II

**[Format for Price Bid]**

**Dept.: KSWMP - Local Self Government Department Government of Kerala**

<b>Sl. No.</b>	<b>Product description</b>	<b>Basic Rate (in Rs.) (1)</b>	<b>Charges (if any) (in Rs.) (2)</b>	<b>Taxes/ GST (in Rs.) (3)</b>	<b>Total Rate (in Rs.) (1+2+3)</b>
1	Laptop				

I/We agree to all terms and conditions of Bid documents as per Bid notice no..... dtd.....

Signature of the bidder:

Seal of the Firm:

Date: