



KERALA SOLID WASTE MANAGEMENT PROJECT (KSWMP)

Department of Local Self Government, Government of Kerala

No.CMD/KSWMP/07/2024

08.07.2024

NOTIFICATION

The Kerala Solid Waste Management Project (KSWMP) under Department of Local Self Government, Government of Kerala, with an objective to strengthen the institutional and service delivery systems for solid waste management in Kerala invites applications from suitable and eligible candidates for the position of **Project Head(IT), Procurement Expert, Social Development & Gender Expert, DEO cum MTP (Data Entry Operator cum Multi Tasking Person at SPMU)** on contract basis for a period of one year. Interested candidates may apply via **ONLINE mode** only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmd.kerala.gov.in). The online application submission link will open on **08/07/2024 (10.00 AM)**. The last date for submitting online application is **23/07/2024 (05.00 PM)**.

The details regarding the qualification and experience required, number of vacancies, upper age limit and remuneration are given in the table below.

Sl. No.	Post	Qualification & Experience	Upper Age Limit (as on 08.07.2024)	Monthly remuneration
1.	Project Head (IT) Vacancy: 01	<ul style="list-style-type: none">PhD in Computer Science & Post Graduation in Computer Science+15years experience of proven records in project management and administration in Govt sector.Experience in development and implementation of IT projects mandatory	60 years	As may be fixed by the Government
2.	Procurement Expert Vacancy: 01	<ul style="list-style-type: none">Bachelors Degree in one of the following areas: Economics/Commerce/Procurement/Management/ Finance/ Engineering + 10 years of work experience in relevant fieldMasters Degree in Engineering/ Management Discipline is preferred <p><u>Experience:</u></p> <ul style="list-style-type: none">Should have at least ten years handling procurement of large value goods/services/ public	60 years	Rs.66,000/-

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		<p>works related to infrastructure & Investments/ preferably in consultant recruitment/civil construction /Supervision/Monitoring in development sector or Central or State Government sponsored schemes/local government level</p> <ul style="list-style-type: none"> • Sectoral experience in solid waste management and working with local governments in India is preferred. • Excellent IT/Computer skills • Excellent written and oral communication skills in English & Malayalam 		
3.	Social Development & Gender Expert Vacancy: 01	<ul style="list-style-type: none"> • Master's degree in social sciences/social work and Development Studies/ • PhD/MPhil/Research experience is desirable. <p><u>Experience:</u></p> <ul style="list-style-type: none"> • A minimum of 8 years of professional experience in social safeguards management, especially in public civil works projects and/ Solid Waste Management Project development projects and/ emergency assistance and/social development is required • Experience in the implementation of largescale projects regarding social safeguards-related work financed by Multilateral, such as the World Bank preferred. • Previous experience with the UN or World Bank-funded projects is desirable • Knowledge in labour management and Compliance system is will be an added advantage • Experience in gender equality and women's empowerment • Excellent IT/Computer skills • Excellent written and oral communication skills in English & Malayalam 	60 years	Rs.66,000/-
4.	DEO cum MTP (Data Entry Operator cum Multi Tasking Person at SPMU)	<ul style="list-style-type: none"> • Degree from a recognised university • PGDCA/DCA • Typewriting English (Higher) and Malayalam (Lower) <p><u>Experience</u></p>	45 years	Rs.26400/- (for Contract Employee) Rs.755/Day (for daily wages)

Sl. No.	Post	Qualification & Experience	Upper Age Limit (as on 08.07.2024)	Monthly remuneration
	Vacancy: 02 (One Contract & One Daily Wage Basis)	<ul style="list-style-type: none"> The Data Entry Operator cum Multitask person should have 5 years of working experience in relevant field He/she should be well versed in MS word, Excel, Power point, word processing, Tally etc, Fast typing speed familiarity with online platforms is desirable. Working experience with external aided projects preferably world bank /ADB would be an added advantage Excellent written and oral communication skills in English & Malayalam 		

****Only post qualification work experience of the candidate will be considered***
General Instructions:

- Candidates should apply through On-line mode only. No other means/mode of application will be accepted.
- Work experience will be considered until **08.07.2024**
- Please note that no change of application data will be permitted at any stage after completion of registration process of the online application. Merely applying for the post and being shortlisted in the subsequent processes does not imply that a candidate will necessarily be offered employment. No request for considering the candidature under any category / post other than the one in which applied will be entertained.
- Educational qualifications should be from a University/ Institution/ Board recognized by Govt. of India/ approved by Govt. Regulatory Bodies.
- The candidate must possess valid Degree/PG Certificate/Provisional Certificate of the necessary qualification at the time of submission of application.
- Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. All official communication will be sent to the registered e-mail id of the candidate.
- Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after the submission.
- The Name of the candidate should be spelt correctly in the application as it appears in the Certificates/ Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.
- Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, Address, Mobile Number, Email ID, qualification, experience etc. will be considered as final and no change/modifications will be allowed after submission of the online application form. Candidates are hence advised to fill in the online application form with

utmost care as no correspondence regarding change of details will be entertained. CMD will not be responsible for any consequences arising out of furnishing of incorrect and/or incomplete details in the application or omission to provide the required details in the application form.

10. If the applicant possesses an equivalent qualification, he/she should also upload the equivalency certificate along with the qualification certificate or else the application will not be considered.
11. Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.
12. Applicants need to upload a valid certificate for every experience he/she mentioned. In the case of the latest/current experience an affidavit bearing all details (name of organization, designation, period, task and duties) shall be uploaded. The copy of appointment letters, salary certificates, pays slips etc. will not be accepted in lieu of work experience certificate.
13. Decision of the concerned authority in all matters relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained in this regard.
14. Instances of providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any recruitment process in the future. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with retrospective affect.
15. While applying on-line for the post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above as on the specified dates and that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
16. KSWMP/CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experiences/other notified eligibility requirements.
17. Intimations will be sent by email and/ or sms only to the email ID and mobile number registered in the online application form. CMD shall not be responsible if the information/ intimations does not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of CMD and candidates are advised to check their registered e-mail account from time to time during the recruitment process.
18. Canvassing in any form will be a disqualification.

Sd/-
Authorised Signatory